TN APPLICATION CHECKLIST

✓ 1. Proof of Canadian or Mexican Citizenship (Passport or Birth Certificate)

✓ 2. Information for the Employer’s Support Letter including:
   o Complete and detailed job description
   o Complete and detailed job requirements
   o Salary

✓ 3. Copies of documents establishing the prospective employee’s credentials (degrees, diplomas, licenses, certificates, etc.)

✓ 4. Copy of prospective employee's resume or C.V.

✓ 5. Copies of any materials previously submitted to USCIS

✓ 6. Complete foreign address and telephone number of prospective employee

✓ 7. Intended port of entry into the U.S., border crossing or pre-flight inspection location where application will be submitted (if Canadian)

✓ 8. If the individual is applying for TN in occupational category that does not require Bachelor's degree, s/he must provide letters from previous employers confirming work experience.

✓ Examples of professions included under Schedule 2 of NAFTA (qualifying professions for TN category) and requirement(s):

✓ 1. Accountant (Bachelor’s degree, C.P.A, C.A., C.G.A, or C.M.A.)

✓ 2. Computer Systems Analyst (Bachelor’s degree; or post-secondary diploma/certificate plus 3 years’ experience)

✓ 3. Economist (Bachelor’s degree)

✓ 4. Engineer (not Software) (Bachelor's degree or state/provincial license)

✓ 5. Graphic Designer (Bachelor’s degree; post-secondary diploma/certificate and 3 years’ experience)

✓ Lawyer (including Notary in province of Quebec) (L.L.B., J.D., L.L.M., B.C.L., or membership in a state/provincial bar)
7. Management Consultant (Bachelor's degree or 5 years' experience in consulting or related field)

8. Pharmacist (Bachelor's degree or state/provincial license)

9. Research Assistant (working in post-secondary educational institution) (Bachelor's degree)

10. Scientific Technician/Technologist (work in direct support of professionals in chemistry, engineering, geology, geophysics, meteorology, physics, astronomy, agricultural sciences biology or forestry; possession of theoretical knowledge of discipline; and possession of ability to apply principals of discipline to basic or applied research)

11. Scientist (including Biochemist, Biologist, Chemist, Geochemist, Pharmacologist) (Bachelor's degree)